



The Woodbury Historical Society

Rushmore Memorial Building
543 Route 32 • P.O. Box 30
Highland Mills, N.Y. 10930
(845) 928-6770

WHS Trustee Meeting Minutes – 2 pages
September 14, 2024

Officers and Trustees present: Alex Prizgintas, Neil Crouse, Millicent Treloar, Walt Stanfield Jr., Bill Doyle, Viktor Prizgintas, Bob McCue, Joanne Calore (8 of 14, a quorum).

Meeting was called to order by President Alex Prizgintas with the Pledge of Allegiance and a Moment of Silence.

Minutes of the August 3, 2024 meeting were read out loud by Alex Prizgintas. No corrections were noted. Viktor Prizgintas motioned to approve, Walt Stanfield Jr. seconded. All approved.

Treasurer's report was given by Alex Prizgintas. Total Account Balance on 8/31/24 was \$36,729.01. Line overview attached. Report approved by all after no discussion or corrections. Joanne Calore motioned to approve, seconded by Bob McCue. All approved.

Committee Reports:

Cemetery – No updates.

Collections – Files are now separated by hamlet (Central Valley, Harriman, Highland Mills, Woodbury Falls) and by subjects within the hamlet. Genealogy files continue to be cleaned up for past misfilings and other corrections.

Gatehouse (GH) – Progress to official reopening continues:

- On October 12, the GH will host another joint library program, a Fall children's event involving crafts. Joanne has reached out to several local merchants with requests to donate items like pumpkins and craft supplies. She is able to spend up to \$200 of GH funds at her own discretion on this event.
- Joanne had a wasp's nest removed for a petty cash, paid professional fee.
- Details yet to come for the GH official reopening Open House in November with a Callahan Christmas.
- For future exhibits, Joanne is collecting artifacts (furniture, textbooks, chalk board, etc.) from circa early 1900's schoolhouses and general period, adult and child, recreational games/toys (marbles, cards, popular books, etc.).

Membership – There are roughly 123 member names (individuals/families/businesses) as of September 14, some 92 are renewals for 2024.

Public Relations/Publications/Podcasts/Videos – A new Facebook article had 9,300 views in the 28 days prior to September 14. We receive continued coverage of activities from the Photo News. The Summer/Fall Newsletter featuring Woodbury Falls is being readied for a September mailing. Two new Walk Through Woodbury podcasts were posted: Episode 6 on Ethan I. Dodds and Episode 7 on Boarding Houses of Woodbury.

Scholarship – The scholarship checks have been sent to the recipients' schools.

Calendar – See new business.

Old Business: No updates.

New Business:

Rushmore Memorial Library building –

- 1) Outside sign needs wording completion to include "Rushmore Memorial Library" on about ½ of the space; and
- 2) The security system is being updated.

Historic markers around the town – Several need to be repainted/updated. A list needs to be made.

Archival databases – The summer intern, Kayden Manson, completed an Excel database of WHS's physical books, (some 360). The database is posted to the website. Alex will approach her about creating databases of subject files and videos. Videos on VHS need conversion to DVD; this is an item for future budgeting.

Newsletter Committee – Expect to have more feature stories that are serialized; want to keep the length of each Newsletter feature item to 2 to 3 pages including photos. Several subjects are in progress for 2025 and beyond.

New Pricing Guidelines for Non-member research and copying/scanning – The attached updated service fees are consistent with other historical societies and reflect the facts that our collection items cannot leave the building and assistance is required to retrieve and handle the materials. All approved after motion by Millicent Treloar, second by Viktor Prizgintas.

Calendar –

- Will attempt to include listings of regularly scheduled (such as 1st and 3rd day of the month) Town and Village government meetings (elected board and committees) in the front part of the calendar following the WHS introductory information.
- The month calendar pages will contain, as available/possible, selected important recurring dates, like Federal and State Holidays and Election days and annual Woodbury events such as the WHS annuals (50 items, Gatehouse season opening/closing, summer Open House, November Annual meeting, December train show), Village Clean-up Days, Highway Department electronics/paper shredding days, Town First Responder's Day, Polar Plunge Day, opening of the Rez and pool, etc.
- Costs for printing approximately 200 copies of the calendar at \$5.27 each at the Purple Goat was approved by all, motioned by Joanne Calore, seconded by Bob McCue (see attached quote). Note that the final invoice will include print over-runs from machine setup and quality control samples.
- WHS will ask for a donation of \$15 for each calendar, less for some promotional offers.

Adjournment – Meeting adjourned. Bob McCue motioned, seconded by Walt Stanfield Jr. All approved.

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Treasurer's Report

Month Ending:

August 31, 2024

Gatehouse Checking			
Opening Balance		\$	1,206.61
Deposits	\$	-	
Transfers	\$	-	
Expenses	\$	(31.44)	
Ending Balance		\$	1,175.17

Gatehouse Savings			
Opening Balance		\$	6,415.02
Deposits	\$	-	
Transfers	\$	-	
Interest	\$	3.80	
Ending Balance		\$	6,418.82

Historical Society Checking			
Opening Balance		\$	889.52
Deposits	\$	305.00	
Transfers	\$	-	
Expenses	\$	(2,555.48)	
Ending Balance		\$	(1,360.96)

Historical Society Savings			
Opening Balance		\$	24,360.13
Deposits	\$	-	
Transfers	\$	-	
Interest	\$	14.38	
Ending Balance		\$	24,374.51

Scholarship Savings			
Opening Balance		\$	6,056.47
Deposits	\$	65.00	
Bounced Check/Bank Fee	\$	-	
Transfers	\$	-	
Interest	\$	-	
Ending Balance		\$	6,121.47

TOTAL CASH ON HAND		\$	36,729.01
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Woodbury Historical Society

Fees for Copying/Scanning Services

Note: The following service fees apply to non-members only. Members of the Woodbury Historical Society earn all the following services.

PHOTOCOPIES:

Photocopying, in-person: \$1.00 per page

SCANNING SERVICES/MAILING:

Scanning/Copy Services (electronic/email): \$15.00 pull fee (includes scanning and electronic handling for 10 or fewer pages. \$0.50 per page for pages 11+ All items scanned at 1200 dpi)

Scanning/Copy Services (mailed): \$20.00 pull fee (includes Scanning hard copies, printing, postage, and handling for 10 or fewer pages. \$0.50 per page for pages 11+ All items scanned at 1200 dpi)

Hourly WHS Research Fee:¹ \$25.00 (please see footnote)

Take Any **Items for Sale** *Available* *ASKING* *for donations*

Woodbury History Package (Centennial Calendar, Booklet, Bi-Centennial Items): \$5.00 Donation

Woodbury, Orange County Arcadia Book: \$20.00 Donation

¹ Our research fee supports the dedicated services of WHS volunteers who aid non-members seeking to view large quantities of our collections virtually. Those who perform research in-person and/or have specific inquiries will not fall into this category.

From: Keri Katt info@purplegoatgraphics.com
Subject: Calendar Price Quote
Date: August 7, 2024 at 6:57 PM
To: ow42957 ow42957@gmail.com



Good afternoon Alex,

I have the pricing for the (250) 28-page calendars.

Cover Pages: 100# Gloss Text = \$204.34
100# Gloss Cover = \$255.31 (heavier weight paper)

Inside Pages: 24# Opaque = \$1,038.13

Setup Fee = \$25.00

Total:

- Text Weight Covers = \$1267.47 (\$5.07 per piece)
- Cover Stock Covers = \$1318.44 (\$5.27 per piece)

(+ \$15 for the 3 printed samples)

If you would like to see the cover paper options or even full calendar samples for them I can do that for you.

Thank you,

Keri Katt

Purple Goat Graphics
228 Route 32, Suite 107
Central Valley, NY 10917
(845)928-6610
www.purplegoatgraphics.com

print 200
\$15 donation
ask for
copy for annual
meeting
allow for reduced (flexible)
for new members

MoEign to approve
by Joanne, and by
Bob McCue

approve approx
200 at ~~5.27~~ 5.27*
at 5.27 each
can whole
quantity cannot
be exact in
advance

----- On Fri, 02 Aug 2024 15:41:11 -0400 <ow42957@gmail.com> wrote -----

Dear Keri:

That is great news, thank you! I am unable to swing by so if you could drop them at 8 Shuit Place, Central Valley, NY, that would be very helpful. Please let me know when you will be back in the office so I can pay you.

Sincerely,
Alex Prizgintas

Alex Prizgintas